



Student Name: .....

Grade: ..... Sec: .....

Year : .....

SCHOOL ALMANAC

📍 Neoteric World School, Next to Garden Palace, New City Center Collectorate Road, Gwalior

☎ 93996-08379, 97705-03480, 90393-25567 🌐 www.neotericschool.com

🏫 ICSE Affiliated School #MP047 📱 @neotericworldschool 📘 neotericschool

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## ABOUT NEOTERIC WORLD SCHOOL

### *Welcome to the Neoteric Family.*

At Neoteric, we are educators first, driven by a vision and purpose **to nurture happy children with high moral values and strong scientific temperament, who will contribute positively to the society and excel in their chosen field.**

We are an ICSE affiliated school and we focus not only on academic excellence but also on helping students develop character, creativity, values and a spirit of leadership. Neoteric school offers a challenging, well-rounded, holistic, futuristic curriculum that educates the whole child. In addition, students need to learn to think critically, solve problems, be creative and work collaboratively. They need to become responsible, active members of society who are rooted in their own culture and learn to celebrate diversity.

Teaching & learning is woven into an integrated approach to provide meaningful learning experiences, experiential learning, real life applications and establish cross- curricular links. This will lead to acquiring skills in language arts, science, mathematics, social studies, art forms, music, physical education and health.

In addition, "**Speech & Drama courses from the Trinity College of London**" also strengthen language acquisition and enhances cognitive skills.

The curriculum is the complete experience students have. This includes the formal classroom environment, the school experience, as well as all the other aspects of school life. It includes the syllabus, the instructional strategies, the assessment process, the visits and excursions, the values and ethics, the books, resources and technology, the structure and policies of the school organization etc.

Modern pedagogy is embedded in the teaching & learning process. Our curriculum is enriched with integration of technology to prepare our students for life.

We adopt varied learning approaches like real world simulations which encourage students to apply what they have learnt & deal with challenging situations.


We promote student-centric learning with our teachers engaging students in the learning process, raising their aspirations and making them independent learners. The emphasis is on making students responsible for their own learning and nurturing their innate intelligence to ensure success.

Another feather to our cap is affiliation to the AFS for national & international student and teacher exchange program interaction with schools in India & abroad for stronger cultural ties.

The global scenario is changing every day and so are the expectations for our children. By bringing in values and skills-based approaches to education, we want to ensure that our children are truly prepared for tomorrow.

## STUDENT INFORMATION

(To Be Filled In Block Letters By Parents / Guardians)

Name ..... 

Age (as on 1st April 202.....) ..... Years .....

Months ..... Grade ..... Roll No. ....

Section ..... House .....

Residential Address .....

..... Date of Birth .....

Place of Birth ..... Nationality .....

### MEDICAL DETAILS

Blood Group ..... Allergy / Chronic Ailments (if Any)

..... Precautions Needed (for Allergies

/ Chronic Ailments) .....

1. Does Your Child Suffer Any Kind Of Allergies? Give Details:

• Medicines : .....

• Food : .....

• Any Other : .....

2. Immunization Done: Yes / No: .....

3. Any Other Disease /Chronic Ailment For Which Your Child  
Is on Regular Medication

### DISEASE

.....  
.....  
.....

### MEDICINE

.....  
.....  
.....

## TRANSPORT DETAILS

School Bus Route No. : ..... Bus Pick-up/drop Point .....

.....

Name and Relationship of the Drop / Pick-up Person From

the Bus Stop : .....

Person(s) To Be Contacted In Case of Emergency:

Name (1) : ..... Name (2) : .....

Contact Number(s) 1- ..... 2-.....

Relationship (s) 1-..... 2-.....

### DECLARATION

The details filled above are true to the best of my knowledge &  
I acknowledge the same.

Parent/ Guardian's Name : .....

Signature : .....

## PARENT'S INFORMATION

(To be filled in BLOCK LETTERS by parents / guardians)

Mother's Name .....

Occupation / Designation .....

Phone Number 1. .... 2. ....

Mother's Email-id .....

Father's Name .....

Occupation / Designation .....

Phone Number 1. .... 2. ....

Father's Email-id .....

All the information provided here is true and I will inform the school with immediate effect in case of any changes. I have read the rules and regulations of the school and I promise to abide by them and will ensure that my child conforms to the expectations of the school.

.....  
Mother's signature

.....  
Father's signature

## FROM THE PRINCIPAL'S DESK

Dear students,

Greetings and good luck for the new term!

Let me start by assuring you that you are all great in your own chosen field and the area of interest and we at the school respect that wholeheartedly.

I urge you to try out new avenues and learn through all possible opportunities the school wants to create for you in the new term to ensure that you learn, you grow and you excel in the best possible learning environment backed by care, affection and genuine concern.

There's a lot you are capable of doing and there's a lot you will do in the coming time. Have faith in yourself and your teachers who shall leave no stone unturned to make it a memorable time and experience for you.

For all my amazing children I wish and pray may this year be the best you ever had in academics, sports and numerous co curricular activities you participate in.

Take each day as a beautiful gift of God almighty whose chosen children you all are to receive all blessings & success in abundance.

Forever ahead and upright!

Principal

## MISSION

The Neoteric World School commits to build a strong and confident community of well-tempered learners with our education who are emotionally balanced young girls and boys unfazed in the face of the problems & capable of thinking cogent solutions to offer ideas in a free thinking environment.

The school aims to instill the right moral values among students along with a scientific temperament with an aim to enable them to take decisions with conviction and express their opinion fearlessly and fluently.

To prepare future leaders who can lead with compassion and empathy as their core values, who are willing to adapt to the modern education and learning with essential thoughtfulness for the general masses in their immediate surroundings to lead wisely.

To bring forth keen team players who will keep the interest of the people they work with at the fore front, who are well poised, composed and dependable human beings with good intentions turning into positive action.

## ABOUT YOUR ALMANAC

The Almanac or (School Diary) is an important means of communication to build a bridge of understanding between the student's home and school. It is thus, imperative that the parents refer regularly to the Almanac to be informed with entries made by the teacher. Parents are required to sign and acknowledge against the written entries. Parents may also communicate with teachers through this medium. Hence, the Almanac ensures an instrumental link between parents & teachers. The school Almanac is an important document that connects our parents to our teachers and acts as a window to display all our achievements both in and out of school. It is very necessary that parents read the Almanac and understand the contents fully.

### **The school Almanac is intended to serve:**

- As an all in one ready reckoner and planner for students
- As a means of communication between parents and the school
- As a tool to keep parents abreast with what their children are studying at school and the curricular progress of their wards
- As a means to keep parents informed with respect to home assignments
- As a handy reference with regards to the student's annual and daily schedule
- As a tool for day-to-day correspondence (related to academics and conduct) between parents and the school staff

Students should ensure that they bring this Almanac to school every day, use it productively and treat it with care. Parents should review current pages daily and must countersign and respond to any comments which may be made periodically by members of the faculty.

## SCHOOL PRAYER (ENGLISH)

Dear Lord, as we gather in this place of learning,  
We lift our hearts in prayer, your grace discerning.

Bless us students with wisdom and insight,  
Guide us through challenges, let our futures be bright.

Grant our teachers patience, wisdom, and care,  
As they nurture young minds, help them always be aware.

May knowledge blossom in every heart and mind,  
Igniting a passion for learning, ever-refined.

Bring peace to our halls, let harmony reign,  
Unity and understanding, removing every strain.  
In this sanctuary of knowledge, let love be the guide,  
May kindness and compassion forever abide.

As we embark on this journey, hand in hand,  
May your presence surround us, strong and grand.

Amen.

## NATIONAL ANTHEM

### राष्ट्रगान

जन गण मन अधिनायक जय हे,

भारत भाग्य विधाता,

पंजाब सिंध गुजरात मराठा,

द्रविड़ उत्कल बंग,

विंध्य हिमाचल यमुना गंगा,

उच्छल जलधि तरंग,

तव शुभ नामे जागे,

तव शुभ आशीष मांगे,

गाहे तव जयगाथा।

जन गण मंगलदायक जय हे,

भारत भाग्य विधाता,

जय हे,जय हे,जय हे,

जय जय जय जय हे।

## NATIONAL SONG

### राष्ट्रगीत

वन्दे मातरम्

सुजलां सुफलाम् मलयजशीतलाम् शस्यश्यामलाम् मातरम्।

शुभ्रज्योत्स्नापुलकितयामिनीम् फुल्लकुसुमितद्रुमदलशोभिनीम्

सुहासिनीं सुमधुर भाषिणीम् सुखदां वरदां मातरम्॥१॥

सप्तकोटि-कण्ठ-कल-कल-निनाद-कराले द्विसप्तकोटि-भुजैर्धृत-

खरकरवाले, अबला केन मा एत बले। बहुबलधारिणीं नमामि तारिणीं

रिपुदलवारिणीं मातरम् ॥२॥

तुमि विद्या, तुमि धर्म तुमि हृदि, तुमि मर्म त्वम् हि प्राणाः शरीरे बाहुते तुमि

मा शक्ति, हृदये तुमि मा भक्ति, तोमारई प्रतिमा गडी मन्दिरे-मन्दिरे ॥३॥

त्वम् हि दुर्गा दशप्रहरणधारिणी कमला कमलदलविहारिणी वाणी

विद्यादायिनी, नमामि त्वाम् नमामि कमलाम् अमलां अतुलाम् सुजलां

सुफलाम् मातरम् ॥४॥

वन्दे मातरम् श्यामलाम् सरलाम् सुस्मिताम् भूषिताम् धरणीं भरणीं

मातरम् ॥५॥

## PLEDGE

India is my country;

All Indians are my brothers and sisters.

I love my country,

and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give respect to my parents,

teachers and all elders

and treat everyone with courtesy.

To my country and my people,

I pledge my devotion.

In their well being and prosperity

alone lies my happiness.

Jai Hind !

## NEOTERIC SCHOOL PLEDGE

As a student of Neoteric World School, I pledge to uphold the moral values of our institution and nurture happiness within myself and my peers.

I will work hard to embrace scientific temperament, seeking knowledge and understanding to better our world.

I Understand that academic integrity is not just a school rule but a lifelong value and thus, will refrain from any form of academic dishonesty.

I will always respect the rules and guidelines set by my school and instructors and foster a culture of honesty and fairness among my peers.

I will portray and exhibit the perfect feature of a good student, in my actions and behaviour, and be a shining example to others.

I will be a responsible and disciplined member of our society, contributing positively to its growth and harmony. I will stand firm in the face of injustice and uphold the principles of fairness, empathy, and inclusivity, striving to create a world where every individual is treated with dignity and respect.

In unity, we strive to be the best versions of ourselves, embodying the vision of our school. Together, we will shape a brighter future and contribute to a world filled with knowledge and compassion.

## STATEMENTS OF AFFIRMATION

- I am the best.
- I believe I can.
- I love my self.
- Today is my day.
- I accept myself for who I am.
- My problems have solutions.
- I have an opinion that matters.
- I can navigate change.
- I choose happiness.
- God is always with me.

## HOUSE SYSTEM

Students of Neoteric World School are divided in four houses:

VAYU	Yellow House
AGNI	Red House
PRITHVI	Green House
JAL	Blue House



## SCHOOL RULES & PROCEDURES

### GUIDELINES FOR PARENTS

- **ALL PARENTS SHOULD**
- Intimate the school of any change in address and telephone number (s) through the student's almanac as they are vital in the interest of the safety of the students.
- Ensure that sufficient time is spent with their wards daily to ensure a good level of understanding
- Check the almanac regularly and note that all circulars are accessed on the website and parent portal.
- Sign all the notes sent by the school regularly in the Almanac and ensure that the child shows the Almanac to the teacher.

### GUIDELINES FOR STUDENTS

#### EACH STUDENT MUST

- Mark their belongings for easy identification.
- Care for the personal appearance and maintain their uniform in a neat and clean condition.
- Keep the school neat, tidy and take care of school property .
- Show respect and courtesy to everyone.
- Be punctual and come to school on time.
- Carry the identification cards provided by the school and show them whenever they leave the school campus. The loss of the card should be immediately reported to the school authority.
- Carry the almanac to the school every day and use it for communication between parents and school.

## ATTENDANCE RULES

Neoteric World School believes regular attendance is essential to the progress & achievement of the student. Any student absence will need to be accompanied by a satisfactory explanation provided by the parent, given either through a written note in the almanac, an application or through e-mail to the school.

- Parents of students who plan to miss school for more than 3 days are required to notify the teachers and the office at least ten (10) days before the anticipated absence. They must get written approval from the Principal.
- Attendance is monitored and recorded daily.
- If a student is absent for 3 or more days due to illness, a medical certificate should be attached with the application informing the class teacher and Principal. Pupils suffering from contagious diseases like chicken pox, mumps, measles or influenza are not allowed to attend school till the quarantine period is over. A fitness certificate from a medical practitioner must be submitted on the pupil's return.
- A written note through the school almanac and/ or email should be sent to the class teacher and Principal for any special permission like exemption from sports / any other activity for a few days with valid reasons
- It is the responsibility of the student to make up for the work missed during leave periods. School staff will provide support as needed.

## SCHOOL UNIFORM RULES

- Students must wear their uniforms with pride and ensure that they look neat & presentable at all times. I-Cards are an integral part of school's uniform.
- A student must always come to school in uniform. There is no exemption for practical and special classes.
- No student is allowed to attend any Open House/PTM, school function in or outside the school in any dress other than school uniform.
- No jewellery or fancy watches are allowed to be worn in school.
- Nails should be cut short.
- Only small inexpensive stud / loops earrings are permitted for girls in school.
- Regular haircuts for boys. No mushroom / crew cut / streaked /spiked or gelled hair is permitted in school.
- Casual dress is permitted only on birthdays.

## SCHOOL TIMINGS

(Subject to change as per Government orders / weather conditions)

SUMMER TIMING	
1st to 12th	7:30 AM to 1:30 PM
Kindergarten	9:00 AM to 12:30 PM

WINTER TIMING	
1st to 12th	9:00 AM to 2:30 PM
Kindergarten	10:00 AM to 1:00 PM

## SCHOOL CONTACT NUMBERS

Front Desk Officer	97705 03481
Human Resources	73548 88561
Accounts Department	74548 88563, 88715 25567
Admin Operations	73548 88564
Transport Incharge	90394 85567
Admission Counsellor	93996 08379, 97705 03480
Academic Head Mistress	73548 88562

## PAYMENT OF FEE

**PAYMENT OPTIONS INCLUDE - CHEQUE / CASH / UPI PAYMENT / NET BANKING/ PAY BY LINK/ PAYMENT THROUGH PARENT APP.**

Fees of the year are collected on a yearly basis, in advance however, for the convenience, tuition fees can also be paid in three equal installments as shown below.

RECURRING YEARLY FEE (INSTALMENT)		
1st Instalment	2nd Instalment	3rd Instalment
to be paid between 1 to 10 April	to be paid between 1 to 10 August	to be paid between 1 to 10 December

A late fee will be charged in case of late payment of fee (subject to a maximum 10 days).

School fees is to be paid by Cheque in the name of "NEOTERIC RLG CARE FOUNDATION"

In case of any clarification, please contact the School Accounts Department.

All communication with regards to payment should include the Name, Class and Admission number of the student.

## WITHDRAWALS

if you wish to withdraw admission or the transport facility of your ward, one term notice has to be given as a prerequisite, failing which, the respective term fee will be charged in lieu thereof.

The Caution deposit will be released only after the current academic session is over. Transfer certificate will not be issued until all dues of the school are settled.

## TRANSPORT RULES

- All students using the school bus are expected to be on the right side of the bus stop at least 10 minutes before the designated time of arrival of the bus. Please do not call asking for the bus to wait. The bus will not wait for late comers. Students must comply with the rules.
- When the buses in motion, students must not move around in the bus.
- Students will be held responsible for any damage to buses caused by negligence or vandalism.
- Under no circumstances will children be allowed to board another bus without parent's prior written application.
- In case, you are planning to change the residence, or opt out of transport, it is suggested that you inform the school office through a written communication at least one month in advance and the same will be considered if there is a vacancy in that particular route. There will be a revision of transport fee if the slab changes.
- Transport is provided both ways and not for one way.



## SCHOOL CLINIC RECORD

Date	Time	Teacher's signature	Reason for going to clinic	Date & Time at which returned from clinic	Sign. of M.O.

## NOTE FROM TEACHER TO PARENT

Date	Note	Teacher's Sign	Parent's Sign

## NOTE FROM TEACHER TO PARENT

Date	Note	Teacher's Sign	Parent's Sign

## NOTE FROM PARENT TO TEACHER

Date	Note	Parent's Sign	Teacher's Sign

## NOTE FROM PARENT TO TEACHER

Date	Note	Parent's Sign	Teacher's Sign

# ASSIGNMENTS

Date:

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Teacher's Signature Parent's Signature

Date:

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Teacher's Signature Parent's Signature

Date:

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Teacher's Signature Parent's Signature

# ASSIGNMENTS

Date:

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Teacher's Signature Parent's Signature

Date:

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Teacher's Signature Parent's Signature

Date:

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Teacher's Signature Parent's Signature

## RECORD OF BOOKS READ

Sr. No	Date of issue	Title	Book Read (mention page numbers)	Comments	Teacher's Signature	Parent's Signature

## TIME TABLE

DAY	PERIOD I	PERIOD II	PERIOD III	PERIOD IV	BREAK	PERIOD V	PERIOD VI	PERIOD VII	PERIOD VIII
MONDAY									
TUESDAY									
WEDNESDAY									
THURSDAY									
FRIDAY									
SATURDAY									

## TIME TABLE

DAY	PERIOD I	PERIOD II	PERIOD III	PERIOD IV	BREAK	PERIOD V	PERIOD VI	PERIOD VII	PERIOD VIII
MONDAY									
TUESDAY									
WEDNESDAY									
THURSDAY									
FRIDAY									
SATURDAY									