



## The Neo Cafe Canteen Form

Session 2025 – 26

Student's recent  
passport size  
colour photograph.

PASTE IT NOT TO STAPLE

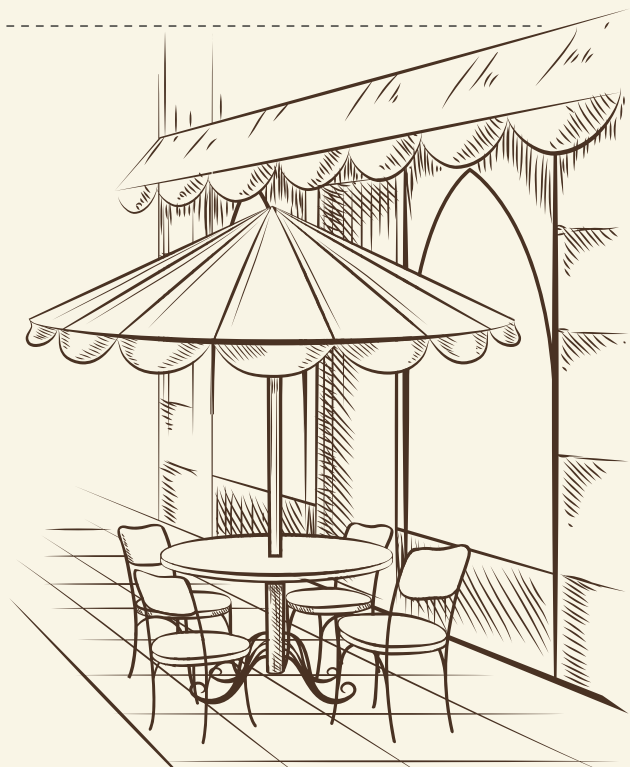
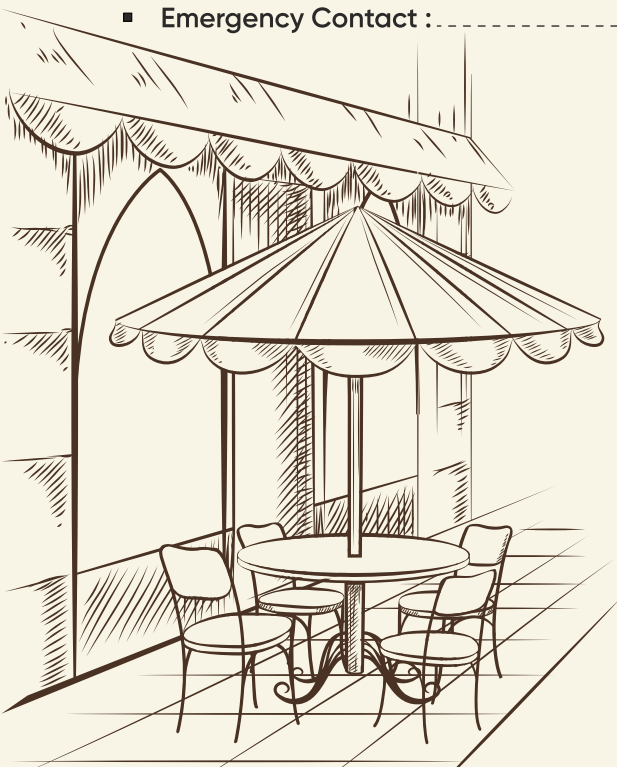
To,  
The Canteen in-Charge,  
Neo's Cafe,  
Next to Garden Palace, New City Center, Collectorate Road Gwalior (M.P.)  
Subject: Application for availing the School Canteen facility.

ENROLLMENT NO.: \_\_\_\_\_

Dear Sir / Madam

With reference to the above stated subject, I hereby request you to kindly provide school Canteen facility for my ward. The details are as under :

- Name the student (Full Name): \_\_\_\_\_ Grade: \_\_\_\_\_ Sec.: \_\_\_\_\_
- Residential Address: \_\_\_\_\_  
\_\_\_\_\_
- Father's Name: \_\_\_\_\_ Father's Mob. No.: \_\_\_\_\_
- Mother's Name: \_\_\_\_\_ Mother's Mob. No.: \_\_\_\_\_
- Emergency Contact : \_\_\_\_\_





## ACKNOWLEDGEMENT BY PARENTS

I do not have any objection with my ward availing school canteen facility. I have read and understood the Terms & Conditions of The Neo Café School Canteen. I agree to enroll my ward for the facility.

Name of applicant with relation : .....

Parent's Signature : ..... Date: .....

## ADVANCE MODES OF PAYMENTS

**Rs. 2500/-**  
**(Monthly Lunch)**

**Rs. 150/-**  
**(Per Day Lunch )**

## TERMS & CONDITIONS:

1. Monthly recharge must be timely done between the 20th and 25th of the previous month to continue uninterrupted service for the following month.
2. Emergency booking for daily lunch is allowed only till 8:00 AM.
3. Payments once made are non-refundable and non-transferrable.
4. The menu will be fixed and shared in advance for the entire month. It will only be revised in the next month.
5. Students must maintain discipline and adhere to the canteen rules. Improper behaviour and misuse of service may lead to cancellation of the facility.
6. Parents are requested to inform the school in advance about any allergies or dietary restrictions of their ward.
7. The canteen facility is strictly for registered students and staff only.
8. The school management reserves the right to revise plans, prices, or rules with prior notice.
9. The meals will be served during the lunch time only.
10. Students are requested to carry their ID card to avail the facility.
11. Food must be consumed within in the school premises, no take away or packing of food will be allowed.
12. Parents and students are requested to note that, in unavoidable situations, the canteen may remain closed (holiday, maintenance, or health/safety reasons).
13. During the examination, food will be served after the exam.

Name of applicant with relation: .....

Parent's Signature: ..... Date: .....

## FOR OFFICE USE ONLY

The School canteen facility is to be made available from date ..... to ..... so please charge the canteen fee from (name) ..... of Grade ..... Sec. .... @ Rs. ....

**CANTEEN SUPERVISOR CONTACT NO.: 7777867768**